**Additional App Requirements**

Create titled “Safety” a new folder

Add the following forms to the Safety folder

* Notifications
* Toolbox Talk
* Site Inspection
* Scaffold Handover
* Scaffold Inspection
* Risk Assessment

**The forms will work in the following ways.**

All forms will be viewable, searchable with the ability to sort and save as a PDF in a central location and in the job site folder.

User information will be used to populate and streamline the forms personal/site details

Forms are to have a “send” feature where the completed form may be emailed as a pdf.

Toolbox Talk

* A new option of “site” is to be added to the form.
* When selected the form will save against that site.

Site Inspection

* A new option of “site” is to be added to the form.
* When selected the form will save against that site.

Scaffold Handover

* A new option of “site” is to be added to the form.
* When selected the form will save against that site.

Scaffold Inspection

* A new option of “site” is to be added to the form.
* When selected the form will save against that site.

Risk Assessment

* A new option of “site” is to be added to the form.
* When selected the form will save against that site.

Notifications

* Will send a ping notification to the site manager
* All information displayable

**Create a Site Sign In**

Site Sign In

* When a site is generated this form to be generated specific to that site.
* A QR code will be generated specific to that form generated. When scanned this will take a user to the form.
* When a worker signs in or out to site their presence is recorded on a register in the app.
* Live records are kept and are searchable for all workers “signed in” and historical records are available for the site.

**Create an inventory database that records the following information through form submission**

* substance’s name
* UN number (if available)
* the maximum amount likely to be at the workplace
* location
* any specific storage and segregation requirements
* a current safety data sheet or a condensed version of the key information from the safety data sheet
* any hazardous waste.

Allow user to attach a file type to the entry